



MANLY LAWN TENNIS CLUB

MANLY LAWN TENNIS CLUB LTD

(ESTABLISHED 1884)

ABN 59 001 063 074

51st ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31st AUGUST 2023



The CORE PROPERTY of Manly Lawn Tennis Club structure and Surrounds is located and occupied at Raglan Street MANLY 2095.

To be presented to the ANNUAL GENERAL MEETING
On Saturday 25th November 2023, 3.30pm.



MANLY LAWN TENNIS CLUB

NOTICE OF ANNUAL GENERAL MEETING OF MANLY LAWN TENNIS CLUB LTD ABN 59 001 063 074

(A COMPANY LIMITED BY GUARANTEE)

Notice is hereby given that the Annual General Meeting of the Company will be held at the Clubhouse, corner of Raglan and Belgrave Streets, Manly on Saturday 25th November 2023 at 3.30pm.

AGENDA:

1. To **confirm** as a correct record, the Minutes of the Annual General Meeting held on Saturday 12th November 2022.
2. To **confirm** as a correct record, the Minutes of the EGM held on 23 September 2023.
3. Business arising from the minutes.
4. Presentation of Annual Report from the President.
5. Secretary's Report.
6. Treasurer's Report
7. To **receive** and consider the Profit and Loss Accounts, the Balance Sheets and the Report of the Directors.
8. To **elect** the Directors: President, two Vice - Presidents, Hon. Treasurer and Hon. Secretary.
9. To **elect** the members of the Committee: Assistant Hon. Secretary/Treasurer, Social Secretary, Club Captain, Assistant Club Captain, and other Honorary positions in accordance with Clause 40. To elect Badge team selectors in accordance with Clause 46
10. To confirm the appointment of Shuriken Consulting Manly Pty Ltd as the company Auditors for the current financial year.
11. Approval of \$1500 annual honorariums for the Secretary, Club Captain and Bar Manager.
12. Life Membership proposal – Scott Blackburn.

Section 18 of the Club's Constitution allows for the honorary life members on the recommendation of the Committee but ratified by members at a General Meeting.

13. Proposed changes to the MLTC Constitution.



MANLY LAWN TENNIS CLUB

The proposed changes to the Manly Lawn Tennis Club's Constitution are as follows.

Clause 32 (d)

Currently - (d) No visitor shall be supplied with refreshments or intoxicating liquor on the Club premises unless at the invitation and in the company of a member.

Suggested Amendment – (d) Visitors to the Club must be signed in according to NSW liquor laws.

Clause 44

Currently – Clause 44 -The Committee shall negotiate the contractual conditions attaching to the appointment of the Club's Professional but this contract and any variation or renewal thereof shall be approved by a simple majority of Members present and entitled to vote at a duly constituted General Meeting.

Suggested Amendment– Clause 44 - The Committee shall negotiate the contractual conditions attaching to the appointment of the Club's Professional.

Clause 48

Currently – Clause 48 - The Committee may from time to time at its discretion borrow or secure the payment or commit capital expenditure of any sum or sums of money for the purposes of the Club.

- a. With the consent of a General Meeting first being obtained.
- b. Not exceeding \$5,000 (see Clause 89)

Suggested Amendment – Clause 48 -The Committee may from time to time at Its discretion borrow or secure the payment or commit capital expenditure of any sum or sums of money for the purposes of the Club.

- a. With the consent of a General Meeting first being obtained.
- b. Borrowings not to exceed \$5,000 without the consent of a General Meeting (see Clause 89)
- c. Committee may commit capital expenditure for the purpose of the Club up to but not exceeding \$100,000 from profits retained in the Clubs bank Account without the consent of a General meeting first being obtained.

14. Discussion of proposed renovations to the club followed by a Motion to approve funding for Club Renovations of up to \$200,000

15.To transact any other business which, under the Constitution of the Company, may be transacted at an Annual General Meeting.

16.Any other business

Virginia Longfellow
Secretary



MANLY LAWN TENNIS CLUB

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MANLY LAWN TENNIS CLUB

MANLY LAWN TENNIS CLUB
OFFICE BEARERS – 2022/2023

PRESIDENT	CRAIG WITHELL
VICE-PRESIDENTS	MILTON DA ROCHA TONY HAMILTON
HON.SECRETARY	VIRGINIA LONGFELLOW
HON.TREASURER	JULIA GUNN
CLUB CAPTAIN	DENIS CROWLEY
VICE TREASURER	SARAH BUNTING
COMMITTEE MEMBER	QUINTON PHILIPS
COMMITTEE MEMBER	RAY DUMMETT
COMMITTEE MEMBER	CAROLINA PENA Y LILLO
COMMITTEE MEMBER	MICHELLE STEVENS
BAR MANAGER	MILTON DA ROCHA
LICENSEE	VIRGINIA LONGFELLOW
AUDITOR	SHURIKEN CONSULTING MANLY PTY LTD
RESIDENT PROFESSIONAL	SCOTT BLACKBURN
STANDING COMMITTEE MEMBERS	
CLUB COUNSEL	TIM COLEMAN
WEB MASTERS	PAM & ROB MUIR
DIRECTORS & EXECUTIVE COMMITTEE:	CRAIG WITHELL MILTON DA ROCHA TONY HAMILTON VIRGINIA LONGFELLOW JULIA GUNN



MANLY LAWN TENNIS CLUB

SELECTION COMMITTEES

DENIS CROWLEY
SCOTT BLACKBURN
ROB MUIR
GEOFF DUNSTAN
TONY HAMILTON
KRISTA OATES
PAM MUIR
LISA GREEN
MELINDA GRAY

LIFE MEMBERS:

A.WALSH
D.L NICHOLL
G.W.SAVAGE
R.WILLIAMS
R. HILL
R. JEFFS

Deceased life members: O. Crossman, T.J. Underwood, M. Kilminster, F. Illingworth, H.C. Seddon, R. Hardacre, Miss M. Kelsick, C.A. Mason, W. Ritchie., Mrs. I. Mason, H Mace, P Wigney



MANLY LAWN TENNIS CLUB

PRESIDENT'S REPORT

Dear fellow members

The 2022/23 year has seen the Club further emerge from the issues it faced post COVID and now things are pretty much back to normal.

Playing Membership numbers are roughly the same for the past year at 180. The Club still have a strong contingent of players wanting to play competition. Having said that, the Club is still trying to attract new members, especially younger members and female members. This is not as easy as it sounds given that we have only six courts and a relatively full membership given the court availability especially when it comes to Badge. The recent hook up with Kierle Park should be a great benefit to the Club as it has a strong junior programme.

This year the Club fielded twelve teams in Sydney Badge including a mid-week Ladies Badge team. This reflects the continued strength of our playing membership. We had nine teams in the semi-finals, three teams in the finals with our Manly men's 5 team winning their final.

Saturday social tennis has been well attended this year. I would like to thank all members in the way they have contributed to the putting on of sets each Saturday. Mid-week tennis has been well attended again this year.

This year saw the passing of club stalwart Owen Kennedy. Owen was an enthusiast member for many years and served as Club Captain. Owen was very well liked by and will be sadly missed by all members.

The Club remains in a sound financial position. The Clubs cash reserves are strong at \$461,000. This year The Club made a small loss of \$7,800. This reflects, higher running costs, including drafting fees for planned improvements, ongoing use of a bookkeeper, and increased expenditure on maintenance of the Club especially the sewer problem. The Clubs bar takings have improved significantly.

The next major projects proposed for the Club will after costing has been done include some or all of the following.

1. Upgrade of the Clubs Toilets
2. Upgrade of the Clubs front entrance which will include the provision of ramp to provide easier access for the disabled.
3. New Grandstand on the northern side of courts 1 & 2
4. New grandstand and cabana for court 5.

Once again I would like to thank to Milton for his efforts in stocking and running the bar this year. Bar takings are up substantially from last year. I would also like to thank all club members who give their time to serve behind the bar. It is much appreciated by everyone.

In December, in conjunction with the Corrilee Foundation the Club held a very successful fund raiser for Rally4ever.



MANLY LAWN TENNIS CLUB

I would like to make some comments on the following issues.

1. Club Bookkeeper
 - a. The use of a bookkeeper this year to assist the Treasurer, will continue.
2. Maintenance
 - a. The heavy use of the new accessible toilet has highlighted a problem we have with the Clubs plumbing/sewer connection. This has required a significant expenditure for the club with no quick fix or permanent solution to date.
3. Club Upgrade
 - a. The Committee is moving to further upgrade the Clubs facilities in the near future. A DA application is in the processed of being lodged.
4. Manly Tennis Centre (MTC)
 - a. I would once again like to thank Scott and Carmela for all their efforts in keeping the Club up and running. As members would know from the recent EGM, the contract for court hire with MTC has been transferred to Super Kids Sports from 1 October.
 - b. While Scott has stated that he is not retiring and will still be at the club for some time yet, I would like to thank him and Carmela for all their efforts over the past 40 years.
5. Website
 - a. I would again like to again thank Rob and Pam Muir for running running and maintaining the Website. Without their contribution the cost to the club would be significant. I am very grateful of their efforts.
6. Committee
 - a. All Clubs work best when members get involved.

I again urge all members if they have the time and inclination to consider nominating for specific positions on the committee. Should positions not be filled, the Club may have to move down the track of employing part time people to cover the workload. This will ultimately result in increased cost to the Club and resulting higher fees for all. If you don't want to be on the committee you can still help the Club by offering your services when needed – it all helps.

Summary

The Club is going very well. Due to the age of the Club, high maintenance expenditure will always be an issue. While the bottom line was down, the Clubs balance sheet remains very strong. Some of these surplus funds will be directed to upgrading the club's facilities.

As always, it has been a busy year for the Committee. I would like to thank all Committee members for their time and effort this year - it should be much appreciated by members.

Craig Withell
President



MANLY LAWN TENNIS CLUB

SECRETARY'S REPORT

I am pleased to present the annual report on behalf of our tennis club. Our membership base continues to grow with new members in all categories and levels. We organised club barbeques and held a successful Christmas Party and Trivia night thanks to Michelle.

Our weekly social tennis session continues to be well attended. This season we had 7 men's Badge teams and 5 women's teams where we were very competitive in all grade levels and congratulations to Denis Crowley's winning team. I would also like to thank Denis for his years of service as Club Captain he has done a great job and is much appreciated.

Thanks to Scott and Carmela for their 40 years of service to our Club and the community and we look forward to them joining us for some tennis, they might have some spare time now.

I would like to extend my heartfelt thanks to our dedicated members for their support throughout the year.

We are always open to feedback from members on improvements, ideas for social and/or tennis events so please let us know any suggestions.

Virginia Longfellow
Secretary

The minutes of the 2022 A.G.M. and E.G.M. 2023 are attached to this report for your information and reading prior to the 2023 A.G.M.

As per usual, all positions will be declared vacant and all full financial or life members are invited to stand for any position of choice.

We encourage you to nominate yourself for any position. The form is for committee or Badge selector.

To enable you to do this, a Nomination Form is included with this documentation. Any queries you have can be answered by referring to the current MLTC Constitution and By-Laws, or ask a serving Committee member.



MANLY LAWN TENNIS CLUB

CLUB CAPTAIN'S ANNUAL REPORT

This season has seen very little rain so Badge was a true indication of our clubs standing in all grades and we performed very well. We entered seven Men's Teams in Badge and six teams made the semi-finals. We entered four Women's Teams and two made the semi-finals. We had one Thursday Ladies Badge team which finished third.

The Mens 5 Team was champions in their Division 8 grade. Our Mens 2 and Mens 7 Teams both lost in close matches in the final.

The Ladies Badge Player of Season 2023 was Kirsten Bruce

The Men's Badge Player of the Season 2023 was Gabriel Cunha

Both these players had the best winning set average amongst all our players.

Below is a list of our 2023 Badge Teams and their finishing positions.

I have decided to step down from Club Captain at the AGM

Thanks to the many members who have supported me over the years.

There is always a better person waiting in the wings so I am sure the new Club Captain will do a great job and she/he will have my support if needed.

Denis Crowley

Manly Lawn Tennis Club Captain

The 2022 Club Championships were very successful with a high number of entries.

2022 CLUB CHAMPIONSHIP RESULTS

Open Men's Singles	Cam Green d Sean White 6-3 7-5
Open Ladies Singles	Ruby Quigley d Maria Nicol 6-4 6-4
Open Men's Doubles	Cam Green/Todd Maloney d Andrew Riminton/Bosko Novakovic 5-7 6-3 6-3
Open Ladies Doubles	Nicola Bray/Bryanne Crabb d Lisa Green/Caroline Bhagundas 6-2 6-1
Open Mixed Doubles	Maria Nicol/Andrew Riminton d Bede Kirwan/Ruby Quigley 6-1 6- 2
A Men's Singles	Bede Kirwan d James Graham 6-2 6-1
A Men's Doubles	Gavin McVean/Tom Donald d Shishir Das/Stephane Fontes 7-5 7-6
A Ladies Doubles	(Round robin) Michelle Stevens 1 st Lindy Meakins 2 nd
A Mixed Doubles	Catherine Williams/Denis Crowley d Melinda Gray/Daniel Rodrigues 7-6 6-3

2023 COMBINED AGE CHAMPIONSHIPS RESULTS - Round Robin

Men's 40 Singles	Fernando Alves and Geoff Dunstan shared the title
Ladies 40 Singles	Cancelled
Men's 40 Doubles	Geoff Dunstan/Stefan Fontes d Jon Corney/Gavin McVean 6-4
Ladies 40 Doubles	Sarah Bunting/Krista Oates (winners of round robin, no final)
Men's 60 Doubles	Gordon Morrison/Quentin Phillips (winners of round robin, no final)



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Combined 100 Mixed Krista Oates/Howard Smith d Michelle Stevens/Steve Nettleton
5-4

Combined 100 Women's Doubles Winners Virginia Longfellow/Carolina Pena y
Lillo d Kirsten Bruce/Krista Oates 6-3

Combined 100 Men's Doubles Winners Christo Willemse/Nick Brenner d Dean
Hodgson/Richard Badham 6-2

SYDNEY BADGE 2023

Men's Badge Teams – 2023

MENS 1 TEAM DIVISION 1

1st POSITION Lost in semi finals

S.White(c), C.Green, J. James, A Riminton, S Sylvester,
O. Welch, B. Mott, A. Furniss, T Tringali

MENS 2 TEAM DIVISION 2

4th Position on points lost in final

T. Maloney(c) S.Nettleton, S.Wilkins, W. Green, B.
Novakovic, C. Green, H. Faeste, S. Withell, N. Horton

MENS 3 TEAM DIVISION 3

3rd Position lost in semi finals

H. Smith (c) S.Job V.L'Heure, D.Glynn, B. Kirwan, M.
Da Rocha, F. Alves, J. Corney

MENS 4 TEAM DIVISION 5

6th Position

C. Stevens(c) B. Kirwan, S.Das, J. Stevens, G. Dunstan,
R. Muir, S. Deuble, S. Fontes, G. McVean, M Eberhardt

MENS 5 TEAM DIVISION 8

1st Position Won final 5-2 Premiers

D.Crowley (c) R.Badham C.Diaz H.Stegmann T.Donald
G.Burman, A. Badham, G. McVean(R)

MEN 6 DIVISION 10

2nd Position lost in semi finals

R. Goulding (c) M. Beesley, D.Rodrigues,
J.Graham, G.Cunha, B. Alizzi, A. Gillies



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MEN 7 DIVISION 11

2nd Position lost in final

T. Hamilton(c) D. Atkinson S. Charlton, T. Roth, B. Luntz, P. Butcher, B. Waights, R. Dummett, M. Flogel

Women's Badge Teams – 2023

WOMENS 1 DIVISION 1

8th Position

N. Bray(c) B. Crabb, J. Lofthus, L. Green C. Bhaguadas, C. Chan, R. Quigley, M. Nicol(r), E. Peake(r)

WOMENS 2 DIVISION 3

1st Position lost in semi finals

K. Oates(c) S. Bunting, K. Bruce V. Longfellow, C. Penay-Lillo, E. Peake, C. Williams(R)

WOMENS 3 DIVISION 3

4th Position on points, 5th on percentages

C. Thompson (c) S. Scahill, P. Campbell, P. Myerscough, L. Scott, S. Parsons

WOMENS 4 DIVISION 4

3rd Position lost in semi finals

K. Platter (c) N. Kinsey, E. Patterson, S. Robinson N. Goto, P. Muir, L. Meakins, S. Hay, S. Taylor, M. Gray, R. Winn

THURSDAY WOMENS BADGE DIVISION 2 2nd

Position, 3rd on percentages

E. Patterson(c) J. Bailes, M. Stevens, S. Taylor, S. Hay, L. Meakins, N. Goto, B. Lynch, L. Rush, N. Kinsey, S. Taylor, S. Robinson



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MANLY SEASIDE RESULTS 2022

Open Womens Singles

Amy Gray d Zarifa 6-2, 6-2

Open Mens Singles

Cameron Smith d Jordan Smith 7-5, 7-6

Open Womens Doubles

Michaela Haet/Renee Mc Bryde d Trya Calderwood/Ashelee Narker 6-2, 6-2

Open Mens Doubles

Blake Smith/Cameron Smith d Paul Howe/Eric Tripathi 6-3, 6-2

Open Mixed Doubles

Linda Huang/Adrian Correa Walkover Trya Calderwood/ Jay Andrijic

Open Mens Singles Tier 2

Adam Walters d Nicholas Tozer 6-3, 4-6. 6-2

Open Mens Singles Tier 3

Matthew Curtis d Lachlan Ming 7-6, 6-4

Open Mens Tier 4

Patrick Anderson d Michael Ridley Taylor 7-6, 6-3

Open Mens Doubles Tier 2

Joel Hieswanto/Sam Wensley d Nicholas Connellan/Reagan Cooke 6-2, 6-1

Open Mens Doubles Tier 3

Matthew Curtis/Bede Kirwan d Arden Asilo/Geoff Asilo 7-5, 7-6

A Grade Womens Singles

Kirsty White d Payal Chandra 6-1, 6-3

A Grade Mens Singles

Tony Vo d Lochie Mortensen 6-2, 6-3

A Grade Mens Doubles

James Delohery/Andrew Stevens d Ryan Ataii/Lochie Mortensen 7-5, 6-7, 10-6

A Grade Mixed Doubles

Kirsty White/William Yang d Ruby Quigley/Bede Kirwan 4-6, 6-4, 10-7

Senior Mens 40+ Singles

Damien Connelly d Elton Stoney 6-1, 6-1

Senior Mens 45+ Doubles

Milton de Rocha/Wayne Pascoe d Andy Phelan/Clive Wilkinson 6-3, 7-5



MANLY LAWN TENNIS CLUB

BAR OPERATIONS REPORT 2022/2023

I am pleased to present our annual report for the bar's performance throughout the year. Despite facing various challenges, we have managed to maintain a strong presence and continue serving our valued members and guests.

One of the highlights of last year was the return of the Seaside tournament to our agenda, along with various other functions and the highly successful Club Christmas party, which significantly contributed to the bar's success.

Despite the rising costs of beer and wine, we made a concerted effort to keep our prices as low as possible to provide the best value for our patrons.

We extend our heartfelt gratitude to all our members and their guests who showed unwavering support for the bar throughout the year.

I am delighted to inform you that our bar has achieved sales totalling \$46,684.00, which is significantly higher than the previous year's figure of \$28,176.00. This outstanding performance has resulted in a commendable net profit of \$21,355.00 which is a 66% increase over 2021/22.

Special recognition goes to John Swanson, Tana and Anika, and Eliza, who joined us as our new bar attendant in 2022/23, and to our dedicated members who volunteered their time behind the bar.

I made it a priority to secure favourable prices for our purchases and maintain a diverse and well-stocked inventory throughout the year.

Once again, thank you for your continued support, and here's to a successful year ahead!

Regards,

Milton Da Rocha
Vice President and Bar Manager



MANLY LAWN TENNIS CLUB

BUILDING & MAINTENANCE REPORT

As the committee continues to upgrade and maintain a long-standing building, the following has been carried out.

Maintenance:

1. Undertaking a long overdue cleanup of the club office with new windows, painting of the walls and replacement of the carpet.
2. Conducted ongoing repairs to the decades old wastewater pipes to minimise blockages. - Reviews are ongoing as to the most cost-effective alternatives.
3. Extensive maintenance repairs to the Clubhouse Roof and Pro-shop floor.
4. Replacement/upgrade of the speaker system in the Clubhouse.
5. The replacement due to end of life of the dishwashing machine and microwave in the Kitchen.
6. Replacement/upgrade of the bar TV to allow seamless access to Digital and WIFI channels.
7. Installation of a new water bubbler on Court 5.
8. Repairs to major component failure of the Hot water system and Bar beer fridge.
9. Normal servicing of critical equipment such as the Defibrillator.
10. Ongoing repairs to the fences and courts, such as the service line to Crt 1.
11. Fixed LED lights on courts 5 & 6 and treated the rust at the bottom of the light poles.

Upgrades:

Architectural drawings have been prepared for final building plan/drawings, to allow costs estimates and suitability for council submission.

The scope of the upgrades to the building includes (dependant on what components can be accommodated by the available budget):

Building:

- Refurbish toilet facilities in the:
 - o Men's
 - o Ladies' toilet
- Ideas for opening up bar area to Courtyard (via new sliding doors?)
- New front entrance + wheelchair access ramp (as required by building codes)

Outside:

- Court 5 – new Cabana and mini grandstand - Part of DA.
- New Grandstand behind courts 1&2 – to include a small café – Ideas and feasibility options – Part of a DA.

Quinton Phillips
MLTC Committee Member



MANLY LAWN TENNIS CLUB

MEMBERSHIP

As at August 31, 2023 there were 242 financial members.

Membership Breakdown :

Type of Membership	31 August 2022	31 August 2023
Full	132	136
Social	15	16
Junior / Student	12	6
Mid- Week	14	12
Intermediate	9	18
Life	6	6
Overseas	1	2
Honorary	1	1
Sub total	190	197
Manly Tennis Centre	58	55
Total	243	242

Membership Fees:

	2021-22	2022-23
Full	\$465	\$465
Midweek	\$290	\$290
Intermediate	\$290	\$290
Junior/Student	\$165	\$165
Social	\$30	\$30
Overseas	\$210	\$210

Tony Hamilton
Vice President



MANLY LAWN TENNIS CLUB

MANAGEMENT COMMITTEE MEETING ATTENDANCES

12 Committee meetings were held throughout the year ending August 31, 2023.

The current committee members attendances are as shown below.

Committee Member	Position	Meetings Attended
Craig Withell	President	12
Tony Hamilton	Vice President	11
Milton Da Rocha	Vice President/Bar Manager	9
Virginia Longfellow	Secretary	10
Julia Gunn	Treasurer	6
Denis Crowley	Club Captain	10
Ray Dummett	Committee Member	7
Sarah Bunting	Vice Treasurer	9
Carolina Pena y Lillo	Committee Member	9
Quinton Phillips	Committee Member	7
Michelle Stevens	Committee Member	2
Krista Oates	Committee Member	1
Jon Corney	Committee Member	2

Jon Corney and Krista Oates retired as a Committee Members. We thank them both for their contributions.

At the AGM, Ray Dummett, Quinton Phillips and Michelle Stevens were elected as new Committee members.

Tony Hamilton
Vice-President



MANLY LAWN TENNIS CLUB

TREASURER'S REPORT 2023

On behalf of the Board of Directors, I submit herewith for your information and consideration the following:

1. The audited balance sheet of the Company as at 31st August 2023
2. The audited profit and loss account for the year ended 31st August 2023

The reports reflect that the club had a deficit of \$7,792 compared to a surplus of \$7,678 in the prior year.

Income of \$174,627 was down 1% from the prior year. Excluding the impact of grants received, which were significant in the prior year, the profits were up over 12% from the prior year as the Bar profits recovered to levels more consistent with pre Covid times. Bar profits were \$21,354 compared to \$12,843 reflecting the full year of trading this year.

Total expenses for the year were \$182,419, an increase of 8% year-on-year. This was largely due to the significant increase in repairs and maintenance costs and also the consultancy costs incurred during the year as the club has commenced the process of preparing to upgrade elements of the clubhouse.

Cash at bank at 31 August 2023 was \$464,723, as increase of \$48,194 from the prior year. Net value of property plant and equipment at 31 August 2023 was \$409,531. This was a decrease of \$54,640 (12%) from the prior year, as the amortisation of our existing assets exceeded the investments made into new assets during the year. The total club equity decreased to \$874,624, representing a 1% decrease from prior year.

The club continues to be in a very strong financial position and well placed to commence the upgrades and improvement projects planned for the current year.

I would like to thank Sarah Bunting for her significant support throughout the year with assisting in the financial matters of the club throughout the year. I would also like to welcome Sharron Stewart who commenced as our new bookkeeper towards the end of the year.

Julia Gunn
Treasurer



MANLY LAWN TENNIS CLUB

MANLY LAWN TENNIS CLUB LIMITED MINUTES OF THE EXTRAORDINARY GENERAL MEETING

Held on Saturday 23 Sept, 2023

Craig Withell, President (Chairman) declared the meeting open at 4.00pm.

He welcomed all those present and confirmed everyone had signed the attendance record.

Attendees: Virginia Longfellow, Tony Hamilton, Milton da Rocha, Craig Withell, Ron Jeffs, Geoff Dunstan, Craig Withell, Ray Dalgairns, Ray Dummett, Mark Flogel, Hugo Stegmann, Quinton Phillips, Catherine Williams, Rob Muir, Tim Muir, Jon Corney, Christine Thompson, John Swanson, Suellen Taylor, Richard Goulding, Gordon Morrison, Remi Rogues, Carolina Pena y Lillo, Shisir Das, Ian Bate, Tony Hardacre, Lindy Meakins, Jordon Hanbury-Brown, Fernando Alves, Sarah Bunting, Sally Hay, Kirsten Bruce, Shelley Parsons, Peter Butcher, Pamela Lloyd Muir.

Apologies: Andrew Longfellow, Richard Steeds, Liz Lim, Lisa Green, Cameron Green.

Transfer of Agreement

The proposal is to transfer/assign the current Agreement held by Scott Blackburn to Super Kids Sports Pty Ltd. The terms of the contract will remain the same.

Key points:

- Super Kids Sports is owned and operated by Luke Penning who has been successfully running Keirle Park (including extensive junior programs) for over 5 years and has been running the juniors at MLTC for the last 18 months. His lease at Keirle Park has recently been renewed for a further 10 years (9 years left to run).
- The committee believes there are multiple benefits to the Club:
 - Scott will remain part of the Club
 - More junior players will hopefully transition to joining the club
 - MLTC will have access to Kierle Park courts
 - Potentially more coaching/competition options for members
 - The term of the contract will not change, therefore we have three years to see how things run under Luke and then we can review.
 - We have only heard positives about Luke, Craig has met with him twice and he has also met with the Club Committee.
- Scott addressed the meeting and sees it as a smooth transition as he has a great relationship with Luke over these past 18 months and Luke is well-respected in the industry.
- Scott has been running the courts for 40 years and is ready to step back, while not wanting to fully retire yet.
- Luke sent apologies for not being able to attend but currently in the US with family.



MANLY LAWN TENNIS CLUB

Questions:

Does the club see any issues with Luke running both centres so close together on the lower Northern Beaches?

A: Cannot see any negatives.

Will the courts become more popular in usage?

A: The contract for member's times will not change. It is likely that Luke will look to run more programs in his own contract hours when courts are currently quiet.

Is it possible that the price of court hire might increase?

A: Yes that is possible. The cost of court hire is not set by the club.

Has maintenance been discussed with Luke?

A: This has been discussed with Luke and he knows his obligations. Scott and the committee will continue to monitor this. Luke is open to going through the contract in detail to make sure he understands what is needed.

What's happening to Tom?

A: He will be staying on.

If approved, when will this change take effect?

A: 1st October 2023

It would have been nice to have met Luke. What's in it for him?

A: Access to more courts for his expanding business including local schools, less competition for him if someone else took over at Manly.

Motion:

“That, pursuant to article 44 of the Club Constitution that, the members approve the transfer of the current Agreement held by Scott Blackburn to Super Kids Sports Pty Ltd. The terms and conditions of the contract will be unchanged.”

Mover: Hugo Stegmann

Secunder: Ron Jeffs

Motion was carried

Meeting closed at 4.25pm



MANLY LAWN TENNIS CLUB

MANLY LAWN TENNIS CLUB LIMITED

MINUTES OF THE ANNUAL GENERAL MEETING Held on Saturday 12th November, 2022

Tony Hamilton, Vice President (Chairman) declared the meeting open at 3.40pm

Chairman welcomed all those present and confirmed everyone had signed the attendance record. Craig was absent due to family emergency.

Attendees: Virginia Longfellow, Andrew Longfellow, Ron Jeffs, Milton da Rocha, Tony Hamilton, Denis Crowley, Sarah Bunting, Geoff Dunstan, Ian Bates, Fernando Alves, Narelle Kinsey, Scott Blackburn, John Swanson, Julia Gunn, David Gray, Carolina Pena y Lillo, Krista Oates, Peter Roberts, Melinda Gray, Jon Corney, Liz Lim, Pam Muir, Rob Muir, Daniel Rodrigues, Robert Hill, Peter Quigley, Shelley Parsons, Lisa Green, Richard Goulding, Jitendra Toma, Sally Hay, Andre Migliari, Jordan Hanbury-Brown, Mark Flogel, Ray Dummett, Michelle Stevens, Suellen Taylor, Johanna Isherwood, Danielle Crews, Lindy Meakins

Apologies:, Craig Withell, Richard Steeds, Quinton Philips, Stuart Charlton, Howard Smith.

Acceptance of the Minutes of the 49th AGM held 15th Nov 2021

The Chairman noted AGM Minutes had been emailed out to members and asked that someone who was at that 2021 meetings and had read the Minutes would like to move a motion:

“That the Minutes of the AGM held on 15th November 2021 be accepted as true and correct record of those meetings”.

Moved: Rob Muir

Seconded: John Swanson

Motion was carried

50th ANNUAL REPORT for the year ended 31st August 2022

The 50th Annual Report having been circulated and tabled and before asking the members to consider the adoption of the 50th Annual Report, the Chairman asked for a brief comment on each of the reports attached to the AGM papers.

President’s Report:

-The President’s report stated that the year had been difficult due to the COVID -The Committee worked very hard to keep on top of COVID protocols for the safety of all players.



MANLY LAWN TENNIS CLUB

- Thanks to Scotty, Carmela and Tom for all their efforts during COVID.
- Strong Badge season, 11 teams entered
- Strong Club Championships this year
- Membership levels similar to previous years, but plenty of new members applying for membership
- Strong financial position. The Club made a surplus of around \$8,000 this year
- As at the end of August we held cash reserves of over \$400,000 vs \$364,000 last year
- Refurbishment of the Clubhouse is ongoing, will continue. Upgrade of toilets, court 5 cabana
- New LED lighting on courts 5 & 6
- New accounting systems – Xero and InTennis. They have been implemented with the aim to simplify the Club’s accounting and membership systems
- Continued use of a bookkeeper to help the Treasurer
- Thanks to Rob and Pam Muir for their help with our website
- Manly Seaside this year will run
- Craig wanted to thank the committee members and selectors for their time and effect put into running the Club. He also thanked Jon all his efforts over the past years and to Krista who is also leaving the committee

Secretary’s Report:

Virginia’s report is contained in the Annual Report

Treasurer’s Report:

Julia highlighted a few points that were detailed in her report. She gave a summary of the club’s financials results and stated the club remains in a healthy financial position. Julia thanked Sarah Bunting for her help with bookkeeping and support.

Question about what the projects would be happening this year. Answer: New toilets areas, Cabana court 5, Upgrading of grandstand, new sound system, upgrade court light panel. Anyone is welcome to pass on suggestions to the committee.

Club Captain’s Report:

Denis’s report is contained in the Annual Report. Denis said we did well in Badge this year with 6 teams making the semi-finals, many were unlucky with the weather. Ladies 3 team winning the comp. Denis was part of the Badge Committee, this year members will have to go through an election process.

The Chairman, outlined the motion:

“That the meeting adopt the 50th Annual Report and the Financial Statements for the year ended 31 August 2022.”

Mover: Michelle Stevens

Secunder: Peter Roberts

Motion was carried

Election of Office Bearers for 2022/2023

Manly Lawn Tennis Club Ltd
PO Box 162 • Manly NSW 2095
Tel: (02) 9977-6023 • Email: secretary@manlylawn.com.au



MANLY LAWN TENNIS CLUB

The Chair declared that all positions on the Committee were now vacant.
Craig then announced the following nominations for the Committee for 2021/2022.

Position	Nominee	Nominated	Seconded
President	Craig Withell	Stephen Nettleton	Stephen Wilkins
Vice President	Tony Hamilton	Ray Dummett	Quinton Philips
Vice President	Milton Da Rocha	Stephen Fontes	Shishir Das
Secretary	Virginia Longfellow	Sarah Bunting	Christine Thompson
Treasurer	Julia Gunn	Janelle Lofthus	Lindy Meakins
Club Captain	Denis Crowley	Christine Thompson	Lisa Green
Vice Treasurer	Sarah Bunting	Krista Oates	Carolina Pena y Lillo
Committee Member	Carolina Pena y Lillo	Emily Peake	Shelley Parsons
Committee Member	Ray Dummett	Des Tempany	Mark Fogel

Committee Member	Quinton Philips	Mark Fogel	Des Tempany
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There was one other nomination from the floor.

Position of **Social Secretary** – Michelle Stevens – Proposed by Virginia Longfellow, seconded by Ian Bates

In accordance with Article 40 of the Club's Constitution the nominees are hereby elected to the Committee.

Statutory Positions:

The Chair announced the following statutory positions:

Legal Counsel: Tim Coleman

Hon Licensee: Virginia Longfellow

Election of Selectors:



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Men's	Nominated	Seconded
Denis Crowley	Ian Bates	Ray Dummett
Scott Blackburn	Ian Bates	Ray Dummett
Tony Hamilton	Ian Bates	Ray Dummett
Rob Muir	Ian Bates	Ray Dummett
Geoff Dunstan	Ian Bates	Ray Dummett
Ladies		
Lisa Green	Denis Crowley	Fernando Alves
Krista Oates	Julia Gunn	Denis Crowley
Melinda Gray	Lindy Meakins	Ray Dummett
Pam Muir	Milton da Rocha	Michelle Stevens

Auditor:

Article 70 of the Club Constitution applies and that is to nominate an Auditor.

The Motion is:

“that Shuriken Consulting Manly Pty Limited be appointed auditors of the Manly Lawn Tennis Club Limited for the current financial year”.

Moved by: Sarah Bunting

Seconded by: Ray Dummett

Motion was carried.

General Business:

Honorariums

Motion is:

“Pursuant to article 88 of the Club Constitution that, an honorarium payment of \$1500 be paid for services during the 2021/2022 year to each of the following – Club Secretary, Club Treasurer, Club Captain and Club Bar Manager”.

Moved by: Ian Bates

Seconded by: Ron Jeffs

Motion was carried.

Other Matters:



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Rob Muir asked about Ladies Thursday Badge. Discussion about this, there was support shown during the meeting for this to continue. It will be discussed at the committee level. Melinda asked if the Member's times could be updated on the website.

Closure:

Chairman thanked all those attending the meeting and as there was no further business and declared the meeting closed at 4.20pm.



MANLY LAWN TENNIS CLUB

MANLY LAWN TENNIS CLUB LTD

NOMINATION FORM FOR OFFICE BEARERS AND COMMITTEE 2023/24

Date : _____

We, the undersigned, hereby nominate _____

for the position of _____ for the M.L.T.C.

(To be elected at the Annual General Meeting)

(Full name of nominator)

(signature)

(Full name of seconder)

(signature)

I accept the nomination as above

(Signature of nominee)

Date: _____

NOTE: Only Full Playing members or Life Members may be nominated for positions of Office Bearers or Committee members.

Nominator and Seconder must be Full Playing or Life Members.

Nominations must be with the Club Secretary
TWO FULL WEEKS prior to the A.G.M.
Closing date: 11/11/2023